

# Emmaus Catholic College

Kemps Creek



**Student Leadership Program**

*College Leaders, Ministries*

*And*

*Class Captains*

**2016**

December 2015  
To be reviewed December 2016

## RATIONALE

Every facet of our lives provides opportunities to lead; at home, school, university, work, in our communities, and the global environment we live in. Each day brings occasions to raise important questions, speak to higher values, and surface unresolved conflicts; chances to exert positive influence, make a real difference and bring the Gospel into the lives of others.

While everyone has the capacity of leadership, few actually choose to make a stand, to take on the issues, fight against trends, face conflict, challenge long held beliefs or demand new ways of doing things.

*"Your life is the sum result of all the choices you make, both consciously and unconsciously. If you can control the process of choosing, you can take control of all aspects of your life. You can find the freedom that comes from being in charge of yourself."*

**Robert F. Bennett**

## CRITERIA

The student award scheme is a three-tier scheme that incorporates elements of in-class, College community and wider community activities. The scheme is progressive with the level of difficulty increasing with each level of award. It is student-initiated, with specific goals negotiated between the student and the Leader of Welfare. It is based on Merit and Key Learning Area Certificates.

**Only students who have attained an Emmaus Catholic College Silver Award can hold a Student Leadership Position in the College.**

## EMMAUS SILVER AWARD

Students seeking this award must set and achieve goals related to academic achievement and College community service over a minimum period of **10 weeks or a term**. They must have earned a minimum of five Emmaus Bronze Awards. The award application form details specific guidelines.

**This award is co-ordinated by the Leader of Welfare. Subject teachers of each applicant are surveyed as to the suitability of the applicant. Upon satisfactory completion of the award, students will:**

- have a certificate presented by an Assistant Principal.
- have a letter sent home, notifying parents of their achievement.
- be mentioned in College Newsletter.
- have their achievement recorded on their College Reference.

## GUIDELINES FOR AN EMMAUS SILVER AWARD

**Academic achievement** and **College Community Service** goals are to be negotiated by the student and his/her Leader of Welfare. Goals should demonstrate levels of achievement beyond what is normally expected of a student at Emmaus College and should be appropriate to the student's *own skills, abilities and interests*.

**Academic achievement** incorporates all elements of in-class activity and includes academic progress, homework, co-operation, behaviour and participation in across KLA activities.

The Leader of Welfare supervises a student's academic achievements and goals.

**School Community Service** refers to those activities, which are part of school life but take place outside the academic curriculum. Goals must be stated in specific terms and must refer to the tasks to be undertaken.

A member of staff must be nominated to supervise the student's progress with respect to school community service. The supervisor must fill in the appropriate section of the student's application form and must submit a report to the Leader of Welfare on the student's achievements.

An Emmaus Silver Award is earned over a minimum of one term, or significant specific time frames should be negotiated.

## **EMMAUS GOLD AWARD**

Students seeking this award must set and achieve goals related to academic achievement, College community service and wider community service over a minimum period of **two terms**.

The award application form details specific guidelines. Students may earn more than one Emmaus Gold Award. Should a student choose to attempt another Emmaus Gold Award, it is appropriate that different goals be set.

**This award is co-ordinated by the Leader of Welfare. Subject teachers of each applicant are surveyed as to the suitability of the applicant. Upon satisfactory completion of the award, students will:**

- have a certificate presented by the Principal.
- have a letter sent home, notifying parents of their achievement.
- be mentioned in the College Newsletter.
- have their achievement recorded on their College Reference

## **GUIDELINES FOR AN EMMAUS GOLD AWARD**

**Academic achievement** and **College Community Service** goals are to be negotiated by the student and his/her Leader of Welfare. Goals should demonstrate levels of achievement beyond what is normally expected of a student at Emmaus College and should be appropriate to the student's own skills, abilities and interests.

**Academic achievement** incorporates all elements of in-class activity and includes academic progress, homework, co-operation, behaviour and participation in across KLA activities. First, Second and Third place certificates in College examinations are also included.

The Leader of Welfare will submit a report to the Assistant Principal on the student's achievements supervises a student's academic achievements goals.

**College Community service** refers to those activities, which are part of college life but take, place outside the academic curriculum. Goals must be stated in specific terms and must refer to the tasks to be undertaken.

A member of staff must be nominated to supervise the student's progress with respect to school community service. The supervisor must fill in the appropriate section of the student's application form and must submit a report to the Leader of Welfare on the student's achievements.

**Wider Community service** refers to activities outside the college. Goals set in the sphere should demonstrate the student's leadership skills and commitment overtime to an activity, which exhibits a positive community attitude. Examples of appropriate community service goals include activities related to coaching a junior sporting team, assistance in youth or church organisations, volunteer work in a community organisation, charity fund-raising, various roles in local musical or dramatic societies.

A community member with appropriate qualifications or experience must be nominated to supervise the completion of this goal. The supervisor must fill in the appropriate section of the student's application form and must submit a report to the Leader of Welfare on the student's achievements.

An Emmaus Gold Award is earned over a minimum of two terms, or specific time frames should be negotiated.

## **STUDENT LEADERSHIP TEAM**

### **The Election Process – Student Leadership Team**

- **Only students who have attained an Emmaus Catholic College Silver Award can hold a Student Leadership Position in the College.**
- Each student in Year 10 is given the opportunity to vote for the Year 10 members of the Student Leadership Team. A total of 8 students (4 male and 4 female)
- Each student in Year 11 is given the opportunity to vote for the Year 11 members of the Student Leadership Team. A total of 8 students (4 male and 4 female)
- **There are 8 existing members of the Student Leadership Team – these are the students who were elected from Year 10 the previous year.**
- The voting form requires the votes to give (i) numerical values for various criteria and (ii) provide a written comment to justify a score of 5/5

### **The Election Process – College Captains and Vice Captains**

- Captains and Vice Captains from the previous year interview monitor and observe the 8 students who have been on the Student Leadership Team from Year 10.
- Students who wish to be elected as either a Captain or Vice Captain **MUST** have their GOLD Award or in the process of completing this award before the end of the year.
- Captains and Vice Captains from the previous year interview nominees at the Leadership Conference and **MAKE** a decision as to whether the nominees are allowed to put themselves forward to be elected as a College Captain or Vice Captain.
- At the Leadership Conference the nominee will lead a 7-minute conversation with a member of the College Executive.
- After each 'Leadership Conversation' the staff and students present vote on each nominee
- Votes are counted after the 'Leadership Conversation' has concluded.
- Principal meets with the nominees the following morning.
- College Captain or Vice Captain's are announced to staff at the Weekly Briefing.

### **The Induction Process**

- Inducted in Week 10 of Term 2 each year at the College Leaders Induction Ceremony.
- Consists of 8 students from Year 10 (4 male/4 female)
- Consists of 16 students from Year 11 (8 male/8 female)

## **Ministries**

- Liturgy Ministry – consists of 2 students from the Student Leadership Team [1 Leader responsible for *Liturgy and Spirituality & Faith Formation*]
- Community Ministry – consists of 12 students from the Student Leadership Team [2 Leaders per Year Group]
- Culture & Events Ministry – consists of 4 students from the Student Leadership Team [1 Leader responsible for *Cultural, Social Justice, Communications, Sustainability*]
- Sport & Recreation Ministry – consists of 8 students from the Student Leadership Team [2 Leaders per House]

## **Leadership Development Program – Coordinated by Director of Welfare (supported by Kristin Germanos)**

- Leadership Seminar Term 1 Week 3 – Explores the role of leading as a student
- Leadership Seminar – Term 2 Week 7 – Afternoon Seminar at the College with a focus on evaluating the previous Year.
- The Call to Lead – Terms 3 & 4 (Weeks 3,5, & 7) – Tuesday Lunchtime in the RE Demo Room
- Beyond Self – Terms 1 & 2 (Weeks 3,5, & 7) – Tuesday lunchtime in the RE Demo Room
- College Captains and Vice Captains meet with College Principal each fortnight for morning tea.
- The SLT will be in a Homeroom together to allow time for relationships to be effectively built and time given to effectively plan for upcoming initiatives.

## **Each ministry is supported by a member of staff**

- Community Ministry– Mr Simpson (Director of Welfare) and LOWs
- Liturgy & Social Justice Ministries –Mrs Mowbray (RE LOL)
- Culture & Events Ministry – Ms Gaudiosi (TAS Teacher)
- Sport & Recreation Ministry – Mr Clune (PDHPE)
- Sustainability Ministry –Mrs Corbin (Science Teacher)
- Communications Ministry – Ms Dalli (Director of Learning Innovation)
- *These teacher provides additional mentoring support for each ministry*

## **Meetings**

- Student Leadership Team meets every Wednesday at lunchtime.
- In addition, students will use Homeroom time to plan effectively for upcoming events.

## **Honour Blazers**

- Each member of the Student Leadership Team will have their Ministry embroidered onto their blazer
- PDSSSC, CCC, NSW achievements are embroidered onto the blazer
- Peer Support embroidered onto the blazer
- SRC & Gold Mentor embroidered onto the blazer

## **The Election Process – Class Captains**

- Only students who have attained an Emmaus Catholic College Silver Award can hold a Student Leadership Position in the College.
- Year 7 students will be required to have at least 5 Bronze awards.
- The LOW will provide the names of all nominees for Class Captain to the DOW.
- LOW appoints Class Captains for 12 months – Term 3 to Term 2 the following year
- It is **not** a requirement to have a male and a female captain for each class.

## **The Induction Process**

- Inducted in Week 1 of Term 3 each year at the Leaders Induction Ceremony.
- Consists of 2 students from each homeroom class – Year 7 to Year 9
- Appointed from Term 3 to Term 2 the following year.
- The Class Captains are actively involved in the transition from one year to another.
- The Class Captains work under the direction of the LOW and the Student Leaders assigned to their cohort.

## **College Events – leaders MUST be available for these events**

- Attend Year 12 Graduation and award ceremony.
- College Captains to present badges to Class Captains at the Induction Ceremony.
- Hold a Morning Tea on the Principal's Lawn in Term 2 and Term 4 for SRC & Gold Mentors.
- Attend Subject Market evenings – assist with parking, meet and greet and general public relations
- Attend the Open Night in March - assist with parking, meet and greet and general public relations
- Attend Showcase - assist with parking, meet and greet and general public relations
- Attend the Year 7 Orientation Days, Information Night and Year 7 Meet and Greet Evening - assist with parking, meet and greet and general public relations
- Assist with the planning and organization of Emmaus Day in Term 4
- Assist with the event in Catholic Schools Week
- Act as guides/host for tours of the College – new enrolments
- Attend Year 6 Welcome to High School – Term 4
- Attend Step up to High School – Year 5 – Term 4
- Compare the Voice of Youth at Trinity Catholic Primary School
- College Captains are to attend the Year 10 Commencement Formal in Term 1
- College Captains to attend Weekly Meetings with Assistant Principal (School)
- College Captains to attend fortnightly Morning Tea with Principal
- College Captains attend Parliament House (Sydney)
- Girls College Captain – Women's Leadership – Parliament House Sydney
- MC College Assemblies
- MC Peace Ceremonies
- Assist with the distribution of awards at Academic Award Ceremonies