

Management of Serious Student Incidents

At all times the dignity of all involved is guaranteed.

The guiding principles enacted in all management issues are Procedural fairness, the Hearing Rule and impartial decision-making.

- Incident reported by staff member to LOW / DOW.
 - Student/s involved identified.
 - Staff report completed.

- Student/s identified told of report by LOW / DOW and offer of support for student made before interview begins.

- LOW/ DOW listens to student/s version of events
- Student Report completed outlining details and witnesses

- Witnesses identified by student/s are interviewed and reports completed.

- Student/s involved informed of results of witness interviews.
- Student/s informed that all details of incident and interviews will now be passed onto the Principal for consideration.

- DOW / AP reports all details to Principal for consideration.

- Principal makes final decision regarding consequences

- Parents of student/s involved informed of consequences and interview arranged ASAP.